

Poppins Nursery – Practitioner

Early Years Practitioners with level 3+ qualifications and a minimum of 3 years' experience working with young children and/ or children 2-4 years in a nursery setting.

Required Skills

Essential

- Good knowledge of child development 0-5 years and young children's needs
- Experience of planning and assessing play opportunities to stimulate children's development and learning - in line with the EYFS curriculum and Ofsted educational guidelines
- Ability to time manage, plan and implement a suitable curriculum
- Ability to lead and supervise day to day nursery activities
- Experience of working in an Ofsted register setting and awareness of current Ofsted guidelines
- Good classroom and behaviour management skills
- Good knowledge of Safeguarding practices and experience of following and implementing policies
- Excellent communication skills with young children and parents
- Good ability to build and maintain positive relationships with children and parents/carers
- Willingness to access and learn from supervision and training
- Good organisational and administration skills and ability to make decisions
- Good presentation skill and ability to be a positive role model
- Strong commitment to equal opportunities and understanding of religious and cultural diversity
- High level of personal integrity and commitment to developing positive relationships with colleagues and working in a collaborative and supportive manner

Qualifications and Education

Essential

- NVQ level 3+ in Early Years Education or Early Years Childcare
- Good level of numeracy, literacy and IT skills
- Current clear DBS
- Valid Paediatric First Aid Certificate

Desirable

- Safeguarding Level 3
- Food Hygiene certificate
- Clean drivers licence
- Skills or vocational qualifications in arts, languages, sport or culture

For more information or informal discussions contact:

Eloisa Broadbent Poppins Nursery Manager - 01962 840022

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Jool Heller-Dixon Head of Centre

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Work Location:-	Poppins Nursery - The Carroll Centre Somers Close, Stanmore, Winchester, Hampshire SO22 4EJ
Salary:	Scale based on qualifications and experience
Start date:	September 2018
Type of Contract:	Term Time - 3 days per week (set days will be offered - some flexibility) Daily hours between 8.30-4.30 (includes 30 mins unpaid break) Plus - attendance at 1 x 60 mins staff meeting per month Nursery and After School Care available for 2-11yrs at staff rate.
Duties & responsibilities:	<ul style="list-style-type: none"> • To help provide a relaxed and happy environment for the children, by planning and providing a choice of activities suitable to their age and stage of development to support children's development in line with the Early Years Foundation Stage Curriculum (EYFS) and Ofsted Educational Guidelines. • To work as part of the nursery team, delivering services to children under 5 and their families to improve outcomes for the children. • To take on lead practitioner role and direct the day to day sessions • To actively encourage children's progress in all areas of development, types and stages of play, by interaction and extension of play activities • To be involved in curriculum planning, policy writing and record keeping as requested by supervisors • To provide a stimulating and varied programme of play and learning opportunities during sessions • To be responsible for maintaining a healthy and safe environment and ensure children feel protected, safe and secure • To undertake daily risk assessments of the safety and suitability of activities and equipment • To ensure that high standards of hygiene and safety are maintained at all times • To supervise and assist with the setting up and clearing away of all activities and equipment • To be prepared to assist in all areas of the nursery with any duties specified by the nursery manager • To undertake key working role with specific children and to record their progress and share with parents/carers • To ensure that information about children and families is kept confidential and secure • To ensure that records i.e. a register, safe collection procedures, incidents, accidents and other occurrences are maintained in accordance with Centre, HCC and Ofsted requirements • To be responsible for ensuring staff on sessions keep records and parent feedback up to date • To encourage participation and involvement of parents and carers of children attending the nursery • To work in partnership with parents & other agencies to support children • To work as part of a team and provide positive support to colleagues • To support the work of the Carroll Centre in creating an environment that promotes open and equal opportunities for children, young people and families. • To attend monthly Poppins Nursery staff meetings, Inset Days and Carroll Centre AGM • To follow the centre's policies and procedures and maintain high quality, appropriate practice. • To be a positive role model for children and parents / carers & staff • To be committed to developing skills and practice and to attend continuous professional development training (CPD) modules as identified at annual appraisals and supervision • To take on any other duties as requested by the Nursery Manager or HoC